

# INSTRUCTIONS FOR THE COMPLETION OF FORM PFD-1

## Schedule I – Earned Income

1. Review each category in the left-hand column (Salary, Bonus, Royalties, Fees, Commissions, and Profit Sharing). If you either alone or with your spouse and/or dependent children have earned, in the aggregate, more than \$1,000 in any category, check “yes.” Identify the recipient (Candidate, Spouse and/or Child).
2. Identify the source(s). Provide the address of the source. Note: only identify those sources that exceeded \$100 when identifying the source.
3. NOTE: THE PFD-1 DOES **NOT** REQUIRE YOU TO REPORT THE ACTUAL AMOUNT RECEIVED.
4. Income received from a public body, other than from the State of New Jersey, must be included under the category of Earned Income.

## Schedule II – Unearned Income

1. Follow the same general directions for Schedule I. Schedule II categories are: Rents, Dividends, and Other Income.
2. When reporting rental income, use the gross rental amount without deducting any expenses.
3. No address need be provided if a dividend is a listed security.
4. If any of the unearned income reported under these categories is received by joint owners, please report the proportionate share for you, your spouse, and/or dependent child.

## Schedule III – Honorariums and Fees in Excess of \$100

1. List the name and address of any payer of fees or honorariums received by you, your spouse, and/or dependent child in compensation for personal appearances, speeches, or writings totaling more than \$100 from any one source.
2. Provide a brief description of the event or occasion.

## **Schedule IV – Reimbursements in Excess of \$100**

1. List the name and address of any payer who reimbursed you, your spouse, and/or dependent child in excess of \$100 for travel, subsistence, or facilities provided in kind.
2. Describe the nature or occasion for the reimbursement.

NOTE: DO NOT LIST REIMBURSEMENTS FROM THE STATE OF NEW JERSEY, A POLITICAL SUBDIVISION THEREOF, A PRINCIPAL EMPLOYER, OR A NON-PROFIT ORGANIZATION.

## **Schedule V – \*Gifts Valued In Excess of \$250**

1. Report the name and address of the donor of any gift of more than \$250 in value from any one source.
2. Identify the recipient (you, your spouse, and/or dependent child).
3. Gifts between you, your spouse, or dependents are not reportable.

*\*"Gift" means any money or thing of value received other than as income, and for which a consideration of equal or greater value is not received, but does not include any political contribution reported as otherwise required by law, any loan made in the ordinary course of business, or any devise, bequest, intestate estate distribution or principal distribution of a trust or gift received from a member of a person's household or from a relative within the third degree of consanguinity of the person or his spouse, or from the spouse of that relative. "Relative" means a son, daughter, grandson, granddaughter, father, mother, grandfather, grandmother, great grandfather, great grandmother, brother, sister, nephew, niece, uncle, or aunt. Relatives by adoption, half-blood, marriage or re-marriage shall be treated as relatives of the whole kinship. "Member of household" means the spouse of a candidate for the Office of Governor or of a candidate for the Senate or General Assembly residing in the same domicile and any dependent children.*

## **Schedule VI – Certain Lands/Buildings**

1. If you, your spouse, and/or dependent child own, hold, or control an interest in any land or buildings in a city authorizing casino gambling, describe the interest and list the address of the land or building.
2. Identify the person who owns, holds, or controls the interest in the land/building (candidate, spouse, and /or dependent child).