

NOTICE OF TERMINATION
FORM NT
INSTRUCTIONS

NAME OF GOVERNMENTAL AFFAIRS AGENT

Enter the name of the Governmental Affairs Agent who is reporting.

REGISTRATION NUMBER

Enter the registration number assigned to the Governmental Affairs Agent by the Commission.

BUSINESS NAME AND BUSINESS ADDRESS

Enter the business name of the Governmental Affairs Agent and the business address.

TELEPHONE NUMBER

Enter the business telephone number of the Governmental Affairs Agent. Leave this field blank if the telephone number is unlisted.

CHECK ALL THAT APPLY

Check the first box if the activities of the Governmental Affairs Agent on behalf of a represented entity have ceased. Enter the name and business address of the represented entity. Enter the effective date of the termination. The Governmental Affairs Agent must sign and date the Notice of Termination.

Check the second box if a Governmental Affairs Agent is terminating his/her status as an Agent. This means that the Governmental Affairs Agent is ceasing all activities influencing legislation, regulations, or governmental processes. Enter the effective date of the termination. Please return the badge with Form NT if all activities of the Agent are being terminated. The Governmental Affairs Agent must sign and date the Notice of Termination.

Also check the second box if a Governmental Affairs Agent is terminating with his/her current employer. For example, if an Agent works for the ABC Public Affairs Group, and is terminating employment with ABC Public Affairs Group, but is commencing employment with DEF Public Affairs Group as a Governmental Affairs Agent, the second box must be checked and the current badge must be returned. The Governmental Affairs Agent will receive a new badge after filing the Notice of Representation naming the new employer (DEF Public Affairs Group). The Governmental Affairs Agent must sign and date the Notice of Termination.

FILING DATE INFORMATION

The Notice of Termination (Form NT) shall be filed by a governmental affairs agent within 30 days after lobbying activities cease. Also, any person who has engaged the Governmental Affairs Agent can file a Notice of Termination on behalf of the terminated Agent.

MAILING ADDRESS **Note:** Faxing of Form NT is not accepted.

Regular U.S. mail:

ELEC
P.O. Box 185
Trenton, NJ 08625-0185

Commercial Carrier: (FedEx, DHL, UPS, etc.)

ELEC
28 West State Street
13th Floor
Trenton, NJ 08608

(609) 292-8700